



GJM & Co.

CHARTERED ACCOUNTANTS

**USA | UK | AFRICA | UAE
AUSTRALIA | INDIA**

Out SOURCE to Out PERFORM

Vision Statement

Our vision is to offer Expert, Qualitative, Cost & Time efficient solutions to Accounting/Book-keeping, Payroll and Tax compliance needs of businesses so that they can focus on their core functions.

The Problems...



Why us?

- Accounting, Payroll & Taxation are your non-core functions but they are our Core competence!
- We are comfortable working with all types and sizes of organizations.
- We seek practical approaches towards solutions.
- We believe in a Relationship Oriented service rather than transaction oriented.
- We have an excellent experienced & skilled team.
- We are time efficient and consider our Client's compliances as our priority.
- We work as your own dedicated back office, but away from your office!
- We offer competitive pricing from our services in comparison to market!

Advantages of Outsourcing

- Having a high quality partner sets you free of day to day administration.
- More time to focus your resources on strategy & business.
- Enhance your customer experience & revenue generation.
- Save on your infrastructure & technology costs.
- Freedom from attrition management, hiring & training issues.
- Assured professional services by Experts with cost benefits.
- Access of financial information over secured Cloud platforms.
- Compliant with data protection & privacy norms.
- In-budget Virtual CFO/Controller services available.

Our Services

- **General Accounting & Book-keeping** (Bank/Credit cards and their reconciliations, Journal posting for Accruals/Provisions/Deferred revenue/Depreciation etc.)
- **Account Payables** (Vendor set up, PO processing, Bill booking & payments, Vendor reconciliations, Helpdesk email/call support for Vendors, Vendor aging reports)
- **Account Receivables** (Customer set up, SO processing, Invoicing, Customer reconciliations, Payment follow ups, Helpdesk email/call support for Customers, Customer aging reports)
- **Management Reporting** (Financials, Cash flows, Budgeting, KPI reporting, Consolidation of accounts with branches/subsidiaries, Audit support etc.)
- **Payroll** (Salary computations, Pay slip creation, payroll accounting, PTO reconciliations, Helpdesk email support for employee queries)
- **Taxation** (Filing Individual & Corporation tax returns, State & Local tax returns, Multistate tax returns, Sales & Use tax returns, credits & incentives)

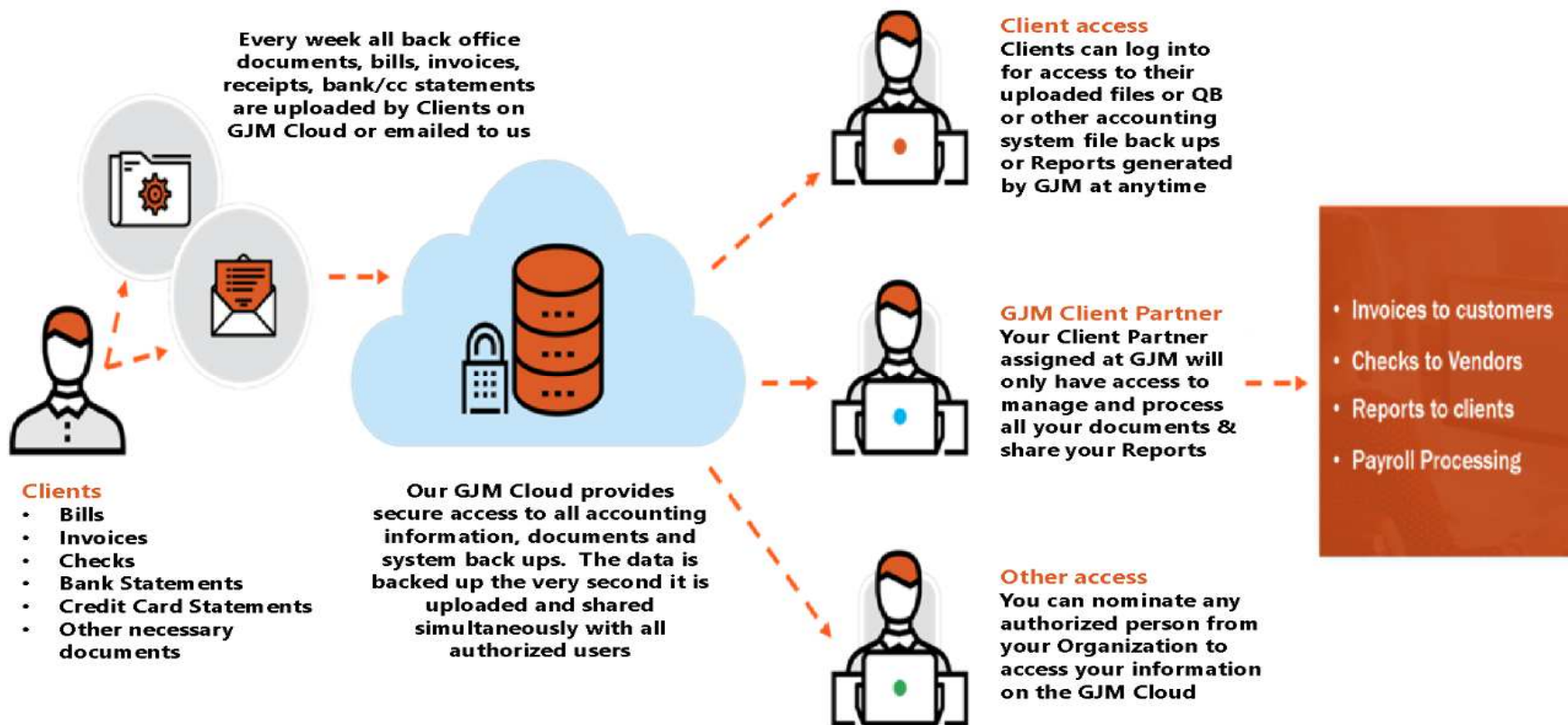
Systems we support



The above list is not exhaustive, we have the ability to adapt and manage any system in the Accounting & Payroll domain

How we serve

GJM Workflow



Our Workflow is aimed to keep the communication with our Clients, transparent and simple!

Our engagement process

GJM Process



Industries we serve

We are currently serving over 50 companies globally, across various industries like:

- IT & IT enabled services
- Healthcare & Nutrition
- Education
- Professionals
(CPAs/Doctors/Dentists/Lawyers)
- NGOs/Non-profits
- Manpower services
- Convenience stores & Gas stations
- Hotels/Motels/Restaurants/Cafes
- Boutiques of all kinds
- Agro commodity traders
- Chemical traders
- Real Estate & Transport services

Our Core Management team



CA Gaurav J Mehta, Founder & Owner

F.C.A | C.I.S.A | D.I.S.A | B.COM

Work experience: Over 15 years

Email: Gaurav@gjmco.in | Skype: gjmehta11



CA Chitra G Mehta, Chief Operations Officer

F.C.A | M.COM | B.COM | Import/Export Expert | Tax Expert

Certified GST Consultant | Certified Forex & Treasury Consultant




Work experience: Over 10 years

Email: Chitra@gjmco.in | Skype: crbosmiya

GJM

Contact us for free initial consultation

Talk to: CA Gaurav J Mehta

+1 408.786.5358  | +1 832.263.1206  | +91 982.545.5045 

+44 20 32.900.200  +91 79 48.455.045 

 gjmehta11 | gaurav@gjmco.in 

www.gjmco.in

Our Head Office & Delivery Centre:

INDIA

B-707 Titanium Heights
Corporate Road, Prahladnagar,
Ahmedabad 380 015, Gujarat